

How to make an AIE Request

Applications for Access to Information on the Environment should be made to:

*The Information Officer
Western Development Commission
Dillon House
Ballaghaderreen
Co. Roscommon*

When making a request for information under the Access to Information on the Environment Regulations you are required to:

- State the application is being made under the AIE Regulations and submit it in writing or electronic form to carolinecoffey@wdc.ie
- Provide your contact details
- State, in terms that are as specific as possible, the environmental information required, and specify the form and manner of access desired

normally you will be notified of the decision on your request within 1 month of its receipt.

What can I do if I am unhappy with a decision on my request?

If you consider that your original request for environmental information was refused wholly or partially, or was otherwise not properly dealt with in accordance with the provisions of the AIE Regulations, you may, not later than one month following the receipt of the decision from the WDC, request that the WDC carry out an internal review of the decision in part or in whole.

No fee will be charged for the internal review process.

A written outcome of the review informing you of the decision, the reason for the decision and advising you of your right to appeal to the Commissioner for Environmental Information, including the time limits associated with such an appeal, will be issued to you within one month of the date of receipt of the request.

Fees

There is no fee required when lodging a request for information under AIE to the WDC.

Assistance in making a request

If you have any queries the AIE Officer can be contacted by telephoning 094 9861441 or e-mailing carolinecoffey@wdc.ie

Information Point

The WDC Website has further information on their Access to information on the Environment Policy at <http://www.wdc.ie/about/wdc-environmental-policy-statement/>

Further general Information on the European Communities (Assess to information on the Environment) Regulations 2007 – 2011 including background information on the legislation, useful publications and links to other relevant bodies is available in the AIE section of the Department of the Environment website at

<http://www.environ.ie/en/Environment/AccessToInformationontheEnvironment/>

